

**TOWN OF JAY REGULAR TOWN BOARD MEETING  
AUGUST 14, 2014  
COMMUNITY CENTER GYM 7:00 P.M.**

**PRESENT:** Supervisor Randy Douglas; Town Clerk Bea Pelkey; Councilman Archie Depo; Councilman Gerald Hall; Councilwoman Amy Shalton; Councilman Thomas McDonald

**Absent:** None

**OTHERS:** Tom Murphy; Chris Haley; Paul Mintz; Robbie Lincoln; Glenn Williams

**Supervisor Douglas** called the meeting to order at 7:00 P.M.

**PLEDGE TO THE FLAG:** Led by Councilman Depo

**APPROVE MINUTES FROM 7/10/2014:** Motion made by Councilman Depo, 2<sup>nd</sup> by Councilman Hall to approve the minutes with no additions or deletions. All in favor, none opposed, carried.  
Res. # 081414-1

**ACCEPT RESIGNATION** OF John Dockum as Interim Highway Superintendent/DPW Director. Motion made by Councilman Hall, 2<sup>nd</sup> by Councilman McDonald to accept the resignation of John Dockum and would like to thank him for coming to help the Town of Jay DPW. All in favor, none opposed, carried.  
Res. #081414-2  
Councilman Depo appreciates everything that John Dockum did for us during his interim position.

**APPOINT New Interim Highway Supt.** / DPW Director to serve until 12/31/2014 (whomever is elected on 11/4/14 will take over on 1/1/2015. Supervisor Douglas moves the name of Thomas Murphy for new interim Highway Supt/DPW Director. He is a former Highway Supt. and whole heartily recommend him for the position. Unanimous Second, carried.  
Res. #081414-3

**APPROVE PAYMENT OF AUDITED BILLS:**

Motion made by Councilman McDonald, 2<sup>nd</sup> by Councilman Depo to approve the following audited bills; General \$ 23,244.70; Highway \$16,774.67; SW2 \$2,173.11; SW3 \$1,199.14; SS \$17,180.94; Special Rec. Facilities Grove Park \$667.82; FEMA Sewer \$31,796.06 FEMA Highway \$29,852.51. \$114,014.90 BAN Western Star 4900SB Cab & Chassis Truck \$123,712.00 for a total of \$237,726.90. All in favor, none opposed, carried.  
Res. #081414-4

**AUDIENCE COMMENTS:** None

**SUPERVISOR'S REPORT:**

**CORRESPONDENCE IN:**

1. North Country SPCA Thanking us for the donation of \$200 to the general operating fund from 20 Main Fund Raiser.
2. Accept with regret the resignation of Jessica Douglass from the Jay/Black Brook Youth Commission. Motion made by Councilman Hall, 2<sup>nd</sup> by Councilwoman Shalton to accept with regret the resignation of Jessica Douglass from the Jay/Black Brook Youth Commission. All in favor, none opposed, carried.  
Res. #081414-5
3. NYS DOT Main Street Sonar report. Regarding sink holes. The study does not show any significant voids. However, we will have the DOT stay on top of this issue.
4. E-Mail concern from Marlene Prescott re: an unsafe NYS DOT Intersection in Upper Jay.
5. John Ryan Sr. Letter- Concerns with two dilapidated properties. John Ryan will give the information on the properties to Tom Worthington. We will get a report on them next month.
6. Au Sable Forks Free Library letter regarding the number of patrons from each Town. Black Brook 242 patrons; Jay 325 patrons.
7. Card from Marilyn and Skip Ward thanking the Town of Jay for their quick response to their home when they had a water problem.
8. Letter from Timothy Lincoln: Regarding sewer clean- out issues on August 7, 2014.
9. Letter from Peter Erstes- Regarding Sewer Issues.

**CORRESPONDENCE OUT:**

1. Letter to NYS DOT Regional Director Sam Zhou regarding Main Street Au Sable Forks Cross Walk .
2. Letter to NYS Liquor Authority regarding 20 Main requests for an outdoor deck with a surrounding fence to confine smokers with alcoholic beverages to this specific area.
3. Letter of support for ACAP to funding agency to continue appropriating funds for Head Start.
4. Michael FitzGerald- Sent Jay/Keene NYS Rising mug to him, and thanked him for his interest in the Town of Jay.
5. Memo to former property owners- FEMA tear down of homes devastated by Hurricane Irene.
6. Thank You Letter to Karl & Harriet Butz (Fern Lake Association) for their food pantry donation.
7. Letter to NYS Liquor Authority – Recommendation to approve Holy Name Church temporary liquor license.
8. Memo to Department heads to clean and purge the Community Center. A DPW truck will be at the front entrance from July 23-25. The dump truck was filled with unwanted items.
9. Letter to Kathy Vanselow BTI distribution location request for additional information to include dates; times and exact locations of treatment.
- 10 Letter to DPW Director John Dockum asking for all Town of Jay hydrant flushing dates so that Supervisor Douglas can provide the information to the local Fire Dept's.
11. Thank You letter to Mary Anne Ransom for Henry's Trail donation.
12. Letter to Summer Camp Director Kristin Potter regarding the need of a camper sign in sheet with agenda.
13. Letter from Supervisor Douglas to Church Lane residents regarding the damage done to their homes when the FEMA Project for the Sewer District caused Back Flo to come up into their bathrooms.

#### **DISCUSSIONS WITH TOWN BOARD:**

1. Possibility of renting upstairs room (Tax Collector ) Approval to do so- subject to permissive referendum. Supervisor Douglas stated that we no longer need the room and the income from this rental would help to run the Community Center. Motion made by Councilman Depo with a unanimous second to rent the tax collector's room which is no longer needed and would create income to help run the Community Center, subject to Permissive Referendum. All in favor, none opposed, carried.  
Res. #81414-6
2. Rabies Drop:
3. Grove Bridge Project Update: They are moving forward with the project.
4. NYS Real Property: The Town of Jay is at 100% Equalization.
5. Adirondack Guest Informer had an Article about Au Sable Forks.
6. Old Au Sable Forks Water Tower on Au Sable Drive: the Board is concerned if it is structurally sound.
7. Discuss mailing from Home Serve: People are receiving forms stating they need insurance on their water lines. Don't pay attention to the forms they are fraud.
8. Essex county to be sub-recipient of NYS Rising Funds – Need a Resolution Authorizing this. Motion made by Councilman Depo, 2<sup>nd</sup> by Councilman Hall to authorize Essex County to be sub-recipient of NYS Rising Funds. All in favor, none opposed, carried.  
Res. #81414-7
9. Discuss future of DPW pros and cons- interim Director will give his opinion in December. Supervisor Douglas and the Board discussed the pros- and cons of the DPW. He believes this issue needs to be looked into and see what should be done for the best efficiency for the town.
10. Broadband Project Update: Still moving forward – up and running by early fall 2015 (expected).
11. Upper Jay Fire Dept. Opening Ceremonies: Brian Walton and Wayne Roberts are working on this and a notice will be sent notifying the public.
12. Sewer Line cleaning issues: We are very upset with what has happened with the sewer line cleaning issues for the last 2 weeks. The problems were even worse this week and we had them shut the project down. When we have a plan of action we will have them try to clean the sewer lines again.
13. Office Moves update: Tom Worthington finished painting the meeting room, and a conference table was given to us by the County. The room looks great.
14. Update on Henry's Trails: Ragner Relay gave a \$3,000 grant for picnic tables and \$3000 towards Henry's Trails project.

#### **DEPARTMENT HEAD REPORTS:**

##### **DPW DEPT.**

1. Approve part time temporary laborer position w/CDL License (\$13. Per hour, 25 hrs. per week) until 12/31/2014. Motion made by Councilman Depo, seconded by Councilman Hall to hire a temporary laborer at \$13.00 per hour for 25 hrs. a week to end 12/31/14. The list of Applicants will be given to Tom Murphy, but they have to be approved by the Board. All in favor none opposed, carried.  
Res. #81414-8
2. Discuss DPW Director request to put a DPW Laborer position on until 12/31/14 at \$8.00 per hour. As the grant is only good until the end of August. Motion made by Councilman Depo, 2<sup>nd</sup> by Councilman

McDonald to put a DPW Laborer on for 25 hrs. a week at \$9.00 an hour until 12/31/14. All in favor, none opposed, carried.

Res. #81414-9

**TOWN CLERK- BEA PELKEY**

Accept Town Clerk Report for June 2014- Motion made by Councilman Depo, 2<sup>nd</sup> by Councilwoman Shalton to approve the Town Clerk Report for June 2014 as presented. All in favor, none opposed, carried.

Res. #81414-10

**CLERK TO THE SUPERVISOR – SUSAN RICHARDS**

Operating Statement Update- Motion made by Councilman Hall, 2<sup>nd</sup> by Councilman McDonald to approve the Operating Statement as updated. All in favor, none opposed, carried.

Res. #81414-11

**WATER/SEWER BILLER CAROL GREENLEY-HACKEL**

1. Accept Annual 2014 Water Billing- Resolution Needed:

Motion made by Councilman Hall, 2<sup>nd</sup> by Councilwoman Shalton to accept the Annual 2014 Water in the amount of \$53,261.13. All in favor, none opposed, carried.

Res. #81414-12

2. Accept Water Billing per District- Resolution needed.

Motion made by Councilman Hall, 2<sup>nd</sup> by Councilman McDonald to approve the 2014 Annual Water Billing in the following amounts: Au Sable Forks- \$16,725.52; Jay \$23,867.25; Upper Jay \$12,668.36 for a total of \$53,261.13. All in favor, none opposed, carried.

Res. #81414-13

3. Accept deletions of accounts due to FEMA buyouts: Motion made by Councilwoman Shalton, 2<sup>nd</sup> by Councilman Depo to accept the deletions due to FEMA buyouts /Tear Downs as presented. All in favor, none opposed, carried.

Res. #81414-14

4. Accept water turn off to Linda Dubay at 13147 NYS Route 9N-Resolution Needed. Motion made by Councilman Hall, 2<sup>nd</sup> by Councilman McDonald to accept the water turn off as presented. All in favor, none opposed, carried.

Res. #81414-15

**BOARD COMMENTS:**

**Councilwoman Shalton:**

- 1. My time is up for ACAP and I am planning on retiring from that position.
- 2. I have enjoyed seeing all the parks mowed, looks great.

**Councilman Depo:** None

**Councilman Hall:** I appreciate all the work the Highway men are doing.

**Councilman McDonald:** None

**AUDIENCE:**

Gentleman concerned about his inspection by Code Enforcement; Supervisor Douglas stated he understands his concerns and will look into it and get back to him within 10 days.

ANNOUNCE 9/10/14 Jay/Black Brook Meeting with Au Sable Forks Ambulance on 2015 Budget at 7:00 P.M.

ANNOUNCE Next Meeting 9/11/14 at 7:00 P.M.

Motion made by Councilwoman Shalton, 2<sup>nd</sup> by Councilman Depo to adjourn the meeting at 8:40 P.M.

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Supervisor, Randy Douglas

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Town Clerk, Bea Pelkey

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Councilman, Archie Depo

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Councilman, Gerald Hall

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Councilwoman, Amy Shalton

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Councilman, Thomas McDonald