

TOWN JAY REGULAR TOWN BOARD MEETING  
SEPTEMBER 11, 2014  
TOWN OF JAY COMMUNITY CENTER

PRESENT: Supervisor Randy Douglas; Town Clerk Bea Pelkey; Councilman Archie Depo; Councilman Gerald Hall; Councilwoman Amy Shalton and Councilman Thomas McDonald

ABSENT: None

OTHERS: Attorney Manning; Tom Murphy; Chris Haley; Paul Mintz; Fred Balzac; Rosamond and Richard Day; Ray Losso

Supervisor Douglas called the meeting to order at 7:10 P.M.

PLEDGE TO THE FLAG: Led by Councilman Archie Depo

MOMENT OF SILENCE in Remembrance of 9/11

APPROVAL TO PAY AUDITED BILLS:

Motion made by Councilman Depo, 2<sup>nd</sup> by Councilman McDonald to pay the following audited bills: General \$32,933.32; Highway \$41,906.09; SW1 \$5,203.66; SW2 \$6,976.43; SW3 \$55,221.53; SS \$4,132.22; Jay Playground: \$95.00; Henry's Trail: \$175.39; Fema Sewer \$85,279.71 and Fema Highway \$10,885.33 for a total of \$241,808.68 plus Housing Assistance Program \$135,138.50 for a total of \$376,947.18. All in favor, none opposed, carried.

Res. # 91114-1

APPROVAL OF JULY 10, 2014 MINUTES:

Motion made by Councilman Depo, 2<sup>nd</sup> by Councilman McDonald to approve the minutes with 1 correction spelling of Jody Thwaits. All in favor, none opposed, carried.

Res. # 91114-2

AUDIENCE COMMENTS: None

SUPERVISOR'S REPORT:

a. Accept Annual Financial Report: Motion made by Councilman Hall, 2<sup>nd</sup> by Councilman McDonald to approve the Annual Financial Report as presented. All in favor, none opposed, carried.

Res. #91114-3

b. Approval of Fireworks for 12/06/14 Tree Lighting Celebration -10<sup>th</sup> Anniversary. Motion made by Councilman Hall, 2<sup>nd</sup> by Councilwoman Shalton to approve the fireworks for 12/06/14 Christmas Tree Lighting ceremony. All in favor, none opposed, carried.

Res. #91114-4

c. Update on Henry's Trails/Workdays: The project is going very well. Mr. Caito is doing a fund raiser in LKPL in October. We are hoping to have the project complete by late Spring or early Summer.

d. Announced Essex County Flu Clinic Dates:

e. Discuss Governor's visit to Towns of Jay/Wilmington on 8/26/14- We had a great visit with the Governor and showed him around the Towns and rode up Whiteface Mt.

f. Approve contract with Hoffman & Ellis CPA's (formerly Dragon Benware) for 2013 Single Audit.

Motion made by Councilman McDonald, 2<sup>nd</sup> by Councilman Hall to approve the contract with Hoffman & Ellis CPA's for 2013 Single Audit. All in favor, none opposed, carried.

g. Au Sable River Association Fundraiser held 09/06/14 at Asgaard Farm- Supervisor Douglas attended.

h. Update on Grove Bridge replacement. Bridge project is going well.

i. Discuss Upcoming 2015 Town Budget: Supervisor Douglas stated that the 2015 Town Budget is looking bleak. The mandated items have more than doubled. We will be spending lots of time over the 2015 budget. We may have to cut non-profits across the board. Our goal as a Board will be to come under the 2% tax cap.

Councilman Depo stated this will be a very tough budget and there will have to be cuts.

j. Elizabethtown Hospital Clinic/Town of Jay status update: The Church has signed off the property to the Essex County. Work will be starting around September 19<sup>th</sup>, 2014 and hopefully will be able to open in April or May 2015.

k. Property Acquisition/FEMA Buyouts Update.

l. Office renovations/moves update and parking/office keys: Supervisor Douglas and his 2 clerks have moved into the completed offices. We are trying to have all Town of Jay Offices follow ADA

requirements and be downstairs. We have been having a few issues with keys and parking, but everything is going well with the move.

m. NYSAC- Supervisor Douglas will be appointed President Elect of NYSAC in Buffalo on 9/23/14.

n. Senior Meals Delivery Driver John Zerrahn update: Supervisor stated that John Zerrahn is a great asset to the Town of Jay, always willing to help out where needed.

AUDIENCE: Rosamond Lincoln Day stated that they are having issues with a neighbor. They pile snow and rake leaves right into the driveway in their way. Several other issues related to the problem. Rosamond and husband Rick both stated they have tried to work this out peacefully with their neighbors, but don't get any results. Supervisor Douglas stated he will look into the ordinances from North Elba and Lake Placid and see what their law states. The Town Board will review this with Attorney Manning.

Fred Balzac : Had questions about the Planning Board: Supervisor Douglas stated the Planning Board Meetings will be held the first Monday of each Month. If there is nothing to bring before the Planning Board than the meeting will be canceled. The Town Board took over the Planning Board as it was advertised in the paper and no one was interested in being on the Planning Board. Attorney Manning Has a lot of knowledge about how the Planning Board runs.

Ray Losso: Discussed the budget and possible lay- offs. Supervisor Douglas stated this will be looked into at Budget Meetings.

If people are interested in FEMA buyout property they can apply to FEMA, but you can't put up a permanent structure.

#### CORRESPONDENCE OUT:

- a. Letter to Au Sable Forks Ambulance Service- Banquet RSVP
- b. Letter to CJ Smith with local noise ordinance attached.
- c. Letter to Karl and Harriet Butz of Fern Lake Association- Food Pantry Donation Thank You.
- d. Letter to Wilmington Supervisor Preston requesting \$1,500 payment for Youth Summer Services provided.
- e. Letter to Mrs. Bill Localio- removal of signs- Wilmington Bike Race.
- f. Letter to Clinton County Commissioner of Jurors verifying Ms. Christine Darrah's residency.
- g. Letter to AES Jim Dougan – request for payment for sewer cleanup for Tim and Mary Lincoln.

#### CORRESPONDENCE IN:

- a. Thank You- Duck Race for Suicide Awareness Fund Raiser- Dorothy Changelo
- b. \$6,000 check donation from Ragnar Relay for picnic tables/ Henry's Trails.
- c. DEC Letter of 08/13/14- Petroleum Bulk Storage in compliance.

#### DEPARTMENT HEAD REPORTS:

a. Water/Sewer Billing- Carol Greenley-Hackel: Regarding Thomas Request to go to a vacant lot rate. Motion made by Councilman Hall, 2<sup>nd</sup> by Councilman Depo to approve the Thomas request as submitted. All in favor, none opposed, carried.

Res. #9114-5

b. Budget Officer/Clerk to the Supervisor

1. Operating Statement: Motion made by Councilman Depo, 2<sup>nd</sup> by Councilman McDonald to approve the operating Statement as presented. All in favor, none opposed, carried.

Res. #91114-6

2. Letter to Non-Profits and Department Heads for 2015 Budget Request.

3. 2015 Tentative Budget

4. Budget Transfers: Motion made by Councilman Depo, 2<sup>nd</sup> by Councilman Hall to approve the Budget Transfers as presented by Budget Officer Susan Richards. All in favor, none opposed, carried.

Res. #91114-7

#### DPW DIRECTOR: Tom Murphy

1. Loader fixed- needed for sand pit for the winter

2. We need to talk about sidewalks later. I need approval to repair the garage doors. Motion made by Councilman Depo, 2<sup>nd</sup> by Councilwoman Shalton to approve the repair of the Highway garage doors up to \$10,000 limit. All in favor, none opposed, carried.

Res. #091114-8

3. Request for tires, Motion made by Councilwoman Shalton, 2<sup>nd</sup> by Councilman McDonald to approve Tom Murphy spending up to \$5,000 for tires and must get 3 oral quotes. All in favor, none opposed, carried.

Res. #091114-9

4. Mark VonDell retirement Date- Resolution needed.

Motion made by Councilman Depo with a unanimous second to accept the resignation of Mark VonDell with regret. We thank him for all his years of service to the Town of Jay. All in favor, none opposed, carried.

Res, #091114-10

Supervisor Douglas stated that Tom Murphy has been working with the Board on all projects.

Motion made by Councilman Depo, 2<sup>nd</sup> by Councilman McDonald to pass a Resolution appointing Chet Pulisfer as water operator at a stipend of \$1,000 and Paul Mintz Sewer operator at a stipend of \$1,000.00. All in favor, none opposed, carried.

Res. #091114-11

5. Youth Commission Chairman: Peter Rondeau

1. Updated Operating Statement for 2014 budget.

2. 2015 Budget Meeting with Jay/Black brook Town Board 9/17/2014.

6. Daniel Manning: Questioned if he could have his former office on Main Street changed to vacant lot rate. He will have to send a request in writing to the Board.

1. Lincoln Easement Update: The Easement and right of way Tax map No. 27.10-4-17.000 was signed by James and Kathleen Lincoln on August 15, 2014.

2. Workers Compensation Cost Update:

3. BAN RENEWAL: \$250,000.00 Au Sable Forks Sewer Facilities: Motion made by Councilman Depo, 2<sup>nd</sup> by Councilman McDonald to renew the \$250,000 BAN and pay the interest only on Sept 19, 2014 in the amount of \$4,700 and renew the BAN. We will pay the BAN off with FEMA money when it is received. All in favor, none opposed, carried.

Res. #091114-12

7. CODE ENFORCEMENT OFFICER: Tom Worthington

1. Junk Yard Violations Update

2. Community Center Work

8. Sewer Pump Stations Repairs:

Bids received, not yet ready to approve award.

Charter/ Comcast: Motion made by Councilman Depo, 2<sup>nd</sup> by Councilwoman Shalton to sign Charter Contract as re-structured Comcast Franchise as drawn up by Attorney Manning. All in favor, none opposed, carried.

Res. #091114-13

BROAD BAND IN THE ACRES: Supervisor Douglas stated we are still working out all kinds of issues. We signed a new contract drawn up by Attorney Manning for Comcast Franchise, formerly Charter. We hope to have Broad Band in the Acres by Sept. 2015. Attorney Manning stated Supervisor Douglas always goes to bat for the Town of Jay and we appreciate everything he does.

BOARD COMMENTS:

Councilman Depo- None

Councilwoman Shalton- The Grandstand was freshly painted in the Village Green. Looks great, Thank you to Don Morrison and Ken Weininger.

Councilman McDonald:

I want to thank Chris Garrow for coming over from the County to help with

Thank you to Randy for acquiring Grants from FEMA and for a Broadband Grant in the Acres.

There is a Water tank at the end of Valley Road, should that be labeled for safety reasons? Tom Murphy will look into this.

Councilman Hall:

1. Two ends of the bleachers at the softball field are broken off, Tom will look into this.
2. I want to congratulate Supervisor Douglas for becoming President Elect of NYSAC in Buffalo on 09/23/14.
3. I also want to thank Don Morrison and Ken Weininger for doing a great job with the gazebo.
4. Has anyone heard about some local people going on the next honor flight?

Audience comments:

Ray Losso: I agree we do need to find a way of making the FEMA properties work for us. Could we lease these properties to campers on a short term? Attorney Manning stated we would have to get approval from FEMA.

Chris Haley: If we do an honest assessment would the cost of labor and materials and wear and tear on vehicles, is this doable?

ANNOUNCE NEXT MEETING DATES:

- A. Special Board Meeting with Black Brook Officials 9/17/14 at Town of Black Brook Town Hall 7:00 P.M.
- b. Planning Board – 10/06/14
- c. Town of Jay Regular Town Board Meeting- 10/09/14.

Motion made by Councilman Hall, 2<sup>nd</sup> by Councilman Depo to adjourn the meeting at 9:10 P.M.

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Supervisor, Randy Douglas

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Town Clerk, Bea Pelkey

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Councilman, Archie Depo

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Councilman, Gerald Hall

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Councilwoman, Amy Shalton

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Councilman, Thomas McDonald