

# Town of Jay Board Meeting Agenda

## March 14, 2013

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1. Pledge to the Flag - Councilman Depo
2. Approved to Pay Audited Bills
3. Approval of Minutes of 2/14/13 Board Meeting
4. Guest - Romain Lastere, Rome Dam
5. Judge Dan Deyoe Presentation on Grant Award \$20,075.00
6. Audience comments
7. Correspondence In
  - a. Assemblyman Stec Letter Supporting our Request-Assembly Bid A-88,A.24
  - b. Selective Insurance Claim - Frederick
  - c. Town of Wilmington Request; Mountain Bike Race 6/16/13
  - d. Resolution Needed: Tax Adjustment by County Treasurer for Violet & Mitch Terry (Veterans Exemption Omitted Erroneously)
  - e. Excellus - Apology letter; Insurance for employees/retirees omitted erroneously
  - f. NYS Comptroller - 60 Day Extension Granted Annual Financial Report
  - g. Au Sable Forks River Association Request
8. Correspondence Out
  - a. To Animal Control Tina Neyer; Rabies Clinic Duties
  - b. FCI Warden Hudson; Letter of Recommendation/Constituent
  - c. Alex Santo- Acknowledgement for Service in Afghanistan
  - d. Lewis Gordon - Tahawus Lodge #790; Thank you letter donation to food pantry
  - e. Department Head Memo-Correspondence Timely Fashion
9. Events
  - a. 24<sup>th</sup> Annual Missing Children's Tournament held March 7<sup>th</sup> -10<sup>th</sup>; Director Carol Greenley
  - b. Susan Richards at JEMS this past weekend with Zinky & the Billtones
10. Supervisor Report
  - a. Safe Act - Essex County Status
  - b. Acres Broadband Grant - \$557,000
  - c. Housing Grant - \$400,000
  - d. Farmers Market Update
  - e. Town of Black Brook Discussions Update
  - f. Supervisor Douglas - Washington, D.C. Trip Report
11. Department Heads Report

- a. Susan Richards, Clerk to the Supervisor
    - i. Annual Financial Report Extension Letter
    - ii. Newsletter to Department Heads
    - iii. Financial Reports/Operating Statements
  - b. Chris Garrow, DPW/HWY Director
    - i. Sewer Lines - Mad River Pizza Request
    - ii. Pre-bid Conference - lagoons/sludge removal/sewer lines held 2/28/13 for all interested contractors
    - iii. Sludge Removal/Open Bids 4/11/13 & Award
  - c. Donna Bramer, Assessor
    - i. Verifying Permanent Residency for Star Program
    - ii. Approval to Attend Cornell Seminar 2013; Overnight Travel/Meal Per Diem
  - d. Attorney
    - i. Resolution Needed; Housing Grant
  - e. Bea Pelkey, Town Clerk
    - i. Monthly Report
  - f. Shannon Stanley, Youth Commission Chair
    - i. Soccer Coordinator Salary increased from \$500 to \$750 for 2013; no change to budget
12. Board Comments
13. Audience Comments
14. Next Meeting Date April 11, 2013
15. Adjourn