

TOWN OF JAY- REGULAR BOARD MEETING

September 12, 2013
7:00 P.M. @ COMMUNITY CENTER

PRESENT: Supervisor Randy Douglas; Town Clerk Bea Pelkey; Councilman Archie Depo; Councilman Gerald Hall; Councilwoman Amy Shalton and Councilman Thomas McDonald

ABSENT: None

OTHERS: Fred Balzac; Rosamond Lincoln; Ray Losso and Bob Seagell

PLEDGE TO THE FLAG: - Councilman Gerald Hall

MOMENT OF SILENCE IN MEMORY OF 9/11- TWELVE YEAR ANNIVERSARY

AUDITED BILLS: Motion made by Councilman McDonald, 2nd by Councilman Depo to pay the following audited bills: General Fund \$24,278.19; HWY \$33,546.62; SW1 \$3,574.78; SW2 \$4,751.60; SW3 \$664.42; SS \$6,773.71; Jay Playground Park \$95.00 and Justice Court Rehab. \$ \$1,613.59 for a total of \$75,613.59. All in favor, none opposed, carried.

Res. #91213-1

APPROVAL OF MINUTES FROM 7/11/13; 7/30/13 and 8/08/13.

7/11/2013- Motion made by Councilman Hall, 2nd by Councilman McDonald to approve the minutes from 7/11/2013 with no additions or deletions. All in favor, none opposed, carried.

Res. # 091213-2

7/30/2013- Motion made by Councilman Hall, 2nd by Councilwoman Shalton to approve the minutes from 08/08/2013 with no additions or deletions. All in favor, none opposed, carried.

Res. #091213-3

8/08/13- Motion made by Councilman Hall, 2nd by Councilman McDonald to approve the minutes from 8/08/2013 with no additions or deletions. All in favor, none opposed, carried.

Res. #091213-4

AUDIENCE COMMENTS:

Ray Losso: Had questions on the special election regarding Town Justices. The date of the election is October 16 from 12:00 Noon to 8:00 P.M.

Bob Seagell: Wanted an explanation on the Special Meeting. Supervisor Douglas explained: It is regarding staying with 2 Town Justices or determining that only 1 judge is needed. Supervisor Douglas explained that the Board did a salary survey and had several discussions on whether it would be beneficial to the Town to go back to 1 Town Justice. The Board made the determination that 2 judges were not needed. The Town will be bearing the cost of the Special Election.

CORRESPONDENCE In:

a. Thank You-Zaumetzer Family

b. Au Sable Forks Library request: Appoint two Board Members; Councilman Hall and Councilwoman Shalton to meet with them in the near future.

c. DEC- Sewer Plant Operators: Two operators are still needed.

d. Wedding Covered Bridge- 07/12/13, Amanda Yelle and Billy Joyal, this is a change in wedding date.

Motion made by Councilman Hall, 2nd by Councilman McDonald to approve the change in wedding date for use of the Covered Bridge by Amanda Yelle and Billy Joyal. All in favor, none opposed, carried.

Res. #091213-5

e. ACAP Request: Adirondack Community Action Programs, Inc. is applying to be authorized to conduct raffles in the Town of Jay. Motion made by Councilman McDonald, 2nd by Councilman Depo to authorize ACAP to conduct raffles in the Town of Jay during the calendar year 2013. Councilwoman Shalton abstained; 4 in favor, none opposed, carried.

Res. #091213-6

CORRESPONDENCE OUT: (Supervisor Douglas & Deputy Supervisor Depo)

a. NYS Commissioner of Agriculture Darrel Aubertine re; Estes Farm requesting help.

b. Letter to Code Applicants not selected.

c. Letter to Bob & Linda Denton- Buyout Information Needed

- d. Food Pantry Donation Thank You-Sylvia Norton
- e. Food Pantry Donation Thank You-Ellen Metcalf
- f. Thank You Letter to James Tolkan for Attending Hollywood Theatre Fundraiser and signing Autographs.
- g. Letter to Dan Manning, Mike Diskin, and Charli Lewis re: Scriver Property Tear Down Cost on re-levy.
- h. Elizabethtown Hospital CEO Rod Boula-Job Recommendation.
- I FCI Ray Brook Job Recommendation
- J. Iron Man Participant Letter of Congratulations to Jay/Black Brook Residents:
 - 1. Cathy Snow
 - 2. Dan Dohman
 - 3. Nicole Dirolf
 - 4. James Dillenberger
 - 5. Alex Dillenberger
 - 6. Michael Douglas
 - 7. Jennifer Ketchall
- k. NYS DOT Job Recommendation Letter
- l. Letter to Adirondack Explorer
- m. Food Pantry Donation Thank You to Tim Snow
- n. Letter to Don Jaquish- Bedore Road name request
- o. Letter to Garry Douglas-North Country Chamber of Commerce, Grove Grant Support.
- p. Thank you letter to George Huttig from Adirondack Auto for Youth Baseball Equipment
- q. Resolutions and Letter to Valedictorians/Salutatorians
- r. NYS DOH Letter-Response to Head Lice Case at Summer Camp
- s. Letters/Resolutions to Community "Bank Employees Valerie Daniels and Karly Garren for Life Saving Efforts- Jerry Hart 2/25/2013
- t. Letter Resolution to Mike Miner-Congratulations on Retirement from ACAP Weatherization Program after 38 years of Service
- u. Letter/Resolution to Nancy McLean –Congratulations on Retirement from Essex County Clerk's Office 38 years.

RESOLUTIONS NEEDED:

- A. Single Audit Hire- Motion made by Councilman Depo, 2nd by Councilman McDonald to pass a Resolution to hire Dragon Benware CPAs P.C. to do the single audit for the Town of Jay at a cost of \$15,000. All in favor, none opposed, carried. We have asked for a 2 month extension.
Res. # 91213-7
- B. Darlene LaMountain-Community Bank Life Saving Efforts with Jerry Hart on 02/25/13. Motion made by Councilwoman Shalton with a unanimous second to offer a Resolution of Appreciation to Darlene LaMountain for her life saving efforts with Jerry Hart on February 25, 2013. All in favor, none opposed, carried.
Res. #91213-8
- C. Citizens United Resolution: Motion made by Councilman McDonald, 2nd by Councilman Depo to offer a Resolution that the Town of Jay Town Board asks that the New York State Legislature lobby to overturn the decision of the United States Supreme Court in Citizens United v Federal Election Commission. All in favor, none opposed, carried.
Res. #91213-9

DEPARTMENT HEADS:

- a. WATER/SEWER BILLER- Carol Greenley-Hackel
 - 1. Water Rate Review Request Magda leDonne/Armetrica- Resolution needed. After a discussion was held this issue was tabled until Chris Garrow can check into it.
 - 2. Add User Account to Jay "In District" Water District- Kody and Karly Garren- Resolution needed. Motion made by Councilman Depo, 2nd by Councilwoman Shalton to add an In District Water user, Kody and Karly Garren as requested. All in favor, none opposed, carried.
Res. #91213-10
- b. TOWN CLERK –Bea Pelkey
Town Clerk Report and DEC Report for August. Motion made by Councilman Depo, 2nd by Councilman Hall to accept the Town Clerk and DEC Report as presented. All in favor, none opposed, carried.
Res. #91213-11
- c. Code Enforcement Hours for rest of September and October.
- d. Sole Assessor Donna Bramer
 - 1. STAR Application Help Wednesday 09/18/13 9:30- 3:30 in the Conference Room for anyone needing assistance with the STAR form.

2. Board of Assessment Review Request Tabled in June 2013. There was a request for pay for both nights of work for the Board of Assessment Review. After a discussion, a motion was made by Councilman McDonald, 2nd by Councilman Depo to pay them \$100 at this time and talk to Dan Manning about pay for the second night. All in favor, none opposed, carried.

Res. #91213-12

e. BUDGET OFFICER : Susan Richards

1. Letter to Department Heads and Contract Agencies- 2014 Budget Requests.
2. Announce Dates of Budget Workshops for Town Board.
3. Operating Statement: Motion made by Councilwoman Shalton, 2nd by Councilman McDonald to accept the Operating Statement as submitted. All in favor, none opposed, carried.
4. Budget Transfers: Motion made by Councilwoman Shalton, 2nd by Councilman McDonald to approve the Budget Transfers as presented by the Budget Officer. All in favor, none opposed, carried.

91213-13

DPW DIRECTOR Chris Garrow.

1. Sewer Plant Project Update- Everything is going very well.
2. Sidewalks: Chris and Supervisor will be checking on them. There is \$15,000 budgeted for sidewalks.
3. Stream Bank Restoration- Jay Pre-Bid Conference 9/16/2013 at 10:00 A.M.; Bid Opening 9/27/13 10:00 A.M.
4. Danielle Request for Waterline: A discussion was held, he would like the Town to take the water line over. He would like the Board to take in to consideration that he would buy the materials and have the Town of Jay do the work. Councilman Depo will work with Chris on this request.

ATTORNEY MANNING: Dan is in NYC

1. Letter- Dolaway Property
2. Board of Elections/Special Election will be held 10/16/13 from 12 Noon to 8.00 P.M.

BOARD COMMENTS:

Councilman Hall- None

Councilman McDonald- None

Councilwoman Shalton- None

Councilman Depo: I just got a new phone and my cell number is 518 534-8152 if anyone needs to reach me.

Supervisor Douglas:

1. Frontier internet and phones were down yesterday for a while.
2. We received a letter from NYS Real Property stating they received our letter requesting the \$5.00 per parcel as we are 100% Full Value.
3. The County is working on closing the deal on the Nursing Home. Elizabethtown and Westport are having problems getting assessors for their Towns. They are having County Officers doing Assessments on a 1-year trail basis.
4. FEMA: If any people who were flooded out have Flood Insurance and receive the full appraised rate they will not receive FEMA.

ANNOUNCEMENTS:

- a. Au Sable Forks Ambulance Service Open House- Saturday, September 14, 2013 from 10:00 A.M. to 2:00 P.M.
- b. Flu Shots- Thursday, October 17th, 2013 at the Community Center from 3:00 p.m. to 6:00 p.m.
- c. Public Information Meeting- FEMA Property Acquisitions Update Monday, September 23, 2013 6:00 P.M. at the Community Center.
- d. Public Information Meeting- Henry's Trail Tuesday, September 24, 2013 7:00 P.M.
- e. League of Women's Voters- Meet the Candidates- Notices being sent out on possible dates.
- f. Special Election- Vote on elimination of one Justice Position October 16, 2013 12:00 – 8:00 P.M.
- g. Town Board Meetings Available for Viewing on www.townofjay.com and/or You Tube as of September 11, 2013.
- h. Rabies Clinic- Thursday, October 24, 2013 @ Au Sable Forks Ambulance Garage 6:00-7:00 P.M.

12. Audience Comments:

Fred Balzac:

1. Had questions on the STAR applications for this year. Everyone has to fill out the application this year. If we have to fill out an application how will we get the information? You should get a letter from the State.
2. Real Property, If a Town becomes 100% Full Value do they get \$5.00 aid per property for each parcel in the Town?

Next Meeting Date 10/10/13 at 7)) P.M. at the Community Center.

Adjourn: Motion made by Councilman Hall, 2nd by Councilman McDonald to adjourn the meeting at 8:04 P.M. Meeting Adjourned

Supervisor, Randy Douglas

Town Clerk, Bea Pelkey

Councilman, Archie Depo

Councilman, Gerald Hall

Councilwoman, Amy Shalton

Councilman, Thomas McDonald