

Town of Jay Regular Town Board Meeting  
January 10, 2013  
7:00 p.m. Community Center

**Present** – Deputy Supervisor Archie Depo, Councilman Gerry Hall, Councilman Tom McDonald, Councilwoman Amy Shalton, Deputy Town Clerk Carol Hackel

**Others** – DPW Director Chris Garrow, Planning Board Chair Sharron Hewston

**Absent** – Supervisor Randall Douglas due to previous obligation, Town Clerk Bea Pelkey due to illness

**Meeting Called to Order** – 7:00 p.m.

**Pledge to the Flag** – Deputy Supervisor Depo

**Approval to Pay Audited Bills** – Motion made by Councilman Mc Donald, 2<sup>nd</sup> by Councilwoman Shalton, all in Favor, None Opposed, Carried

General Fund in the Total Amount of:	23,779.38
Highway:	5,168.46
SW1:	1,691.66
SW2:	1,691.66
SW3:	1,691.66
SS:	<u>229.69</u>
	\$34,252.52

**Resolution #011013-1**

**December 13, 2012 Minutes** – Not Prepared

**Audience Comments** – None

**Planning Department** – Chair Sharron Hewston

Sharron presented for approval the names of Dorothy Changelo and Daniel Fenton for appointment to the Vacant Planning Board Positions

Motion made by Councilman Tom McDonald, 2<sup>nd</sup> by Unanimous All in Favor, None Opposed, Duly Passed

**Resolution #011013-2**

**Correspondence Out:**

1. Letter to Ms. Skunza's Third Grade Class at Country Place Elementary School – Food Pantry Donation
2. Letter of Recommendation for Lockwood Worldwide Inc.
3. Letter to Mrs. Driscoll –Support Letter to bring Broadband to Au Sable Acres
4. Letter to Scott & Marianne Wilson- Support to bring Broadband to Au Sable Acres
5. Letter of Condolence to the Prentiss Family on the Passing of Marjorie Prentiss
6. Letter to Al Bombard regarding his School Taxes

**Correspondence In:**

1. Thank You from Lynn Gilbert of the North Country Red Cross

**Department Head Reports:**

1. **Planning Department** – Chair Sharron Hewston  
Previously spoke, see above

**2. DPW Department - Director Chris Garrow**

- a. Plan for Sludge Removal - Chris has plans and will review with Board Members if they request it at a later date. He will be attending the Black Brook Town Board Meeting on Monday with the plans.
- b. Chris has the Blue Folder for seven pump stations and will be completing them and submitting for reimbursement.
- c. Chris has a quote for the radios. There are total of ten radios left that need to be brought to broad banding. All the radios in the trucks and the base stations are done . With a state contract it should be approximately \$6000 for the remaining ten. He feels they can be done a few at a time until all are replaced as there are handhelds that can be used until they are all complete.
- d. Dam Report - previously submitted plan incomplete and has been returned pending completion.
- e. Chlorine Bulk Storage at Jay Water Plant - Meeting Monday there with Supervisor Douglas and the DEC at 3:00 p.m. Any Board Members are welcome to attend.
- f. Harkness Sand Pit is approved and we have the permit.
- g. Community Center Security - Chris is working on getting a quote for Motion Detectors and Buttons for Tax Collector, Assessment and Museum.
- h. Plow - During the last storm we lost one plow. We received three quotes and went with the lowest as an emergency purchase. It should be back next week.
- i. Water break last week on Church Lane. Ten inch main split. Highway Employees did a great job and had it fixed in approximately two hours.
- j. Employee Request - Erin Himmel submitted a request to roll over 28 ½ hours of vacation time to next year that he had to turn back in due to snow storm. Motion to Approve with the stipulation that he use this time by June 1<sup>st</sup>, 2013 was made by Councilman Hall, 2<sup>nd</sup> by Councilman Depo. All in favor, none opposed, duly carried.
- k. New Tandem Purchase - Request for overnight travel on February 4<sup>th</sup> to the Hampton Inn in Geneseo for himself and Mike Mitchell. One room rate \$114.00. Purpose is to check out the new truck and be involved in the placement of gauges, etc. Motion to approve overnight travel made by Councilman Hall, 2<sup>nd</sup> by Councilman McDonald, all in favor, none opposed, duly passed.

**Resolution # 011013-3**

**Resolution # 011013-4**

**Attorney for the Town - Daniel Manning**

- a. Letter to Jay Ward at Ward Lumber regarding the Orchard Heights Water Line Problem
- b. Serial Bond Resolution relative to the Purchase of 2013 Western Star 66,000 GVWR Tandem Axel Cab and Chassis Truck. Motion made by Councilman Hall, 2<sup>nd</sup> by Amy Shalton and a Roll Call Vote was held:

Councilman Hall... Yes  
Councilman McDonald... Yes  
Councilman Depo... Yes  
Councilwoman Shalton... Yes  
Supervisor Douglas... Absent

**Resolution # 011013-5**

- c. BAN for \$202,388 for 2013 Western Star 66,000 GVWR Tandem Axel Cab and Chassis Truck. Motion made by Councilman McDonald, 2<sup>nd</sup> by Councilman Hall and a Roll Call Vote was held:
- Councilman Hall... Yes
  - Councilman McDonald... Yes
  - Councilman Depo... Yes
  - Councilwoman Shalton... Yes
  - Supervisor Douglas... Absent

**Resolution # 011013-6**

- d. \$29,000 Jay Water BAN (2<sup>nd</sup> to last payment) Motion made by Councilman Hall, 2<sup>nd</sup> by Councilman Depo, and a Roll Call Vote was held:

- Councilman Hall... Yes
- Councilman McDonald... Yes
- Councilman Depo... Yes
- Councilwoman Shalton... Yes
- Supervisor Douglas... Absent

**Resolution # 011013-7**

**Deputy Supervisor Depo asked for the Following Items to be Considered:**

1. Authorization to Put out to State Contract for a Replacement Truck for the Water Department, for a 2013 Ford F250 4x4 with plow in the amount of \$29,000. Motion made by Councilman McDonald, unanimous 2<sup>nd</sup>, and a Roll Call Vote was held:
  - Councilman Hall... Yes
  - Councilman McDonald... Yes
  - Councilman Depo... Yes
  - Councilwoman Shalton... Yes
  - Supervisor Douglas... Absent

**Resolution # 011013-8**
2. Approval to Surplus Out (1) 2003 ¾ ton Chevy 4x4 Pick Up w/ plow (this will be declared now, and bid out at a later date to be determined) Motion made by Councilwoman Shalton, 2<sup>nd</sup> by Councilman McDonald, and a Roll Call Vote was Held:
  - Councilman Hall... Yes
  - Councilman McDonald... Yes
  - Councilman Depo... Yes
  - Councilwoman Shalton... Yes
  - Supervisor Douglas... Absent

**Resolution # 011013-9**
3. Approval to Surplus Out Old Town of Jay Water Meters. Motion made by Councilwoman Shalton, 2<sup>nd</sup> by Councilman Depo, and a Roll Call Vote was Held:
  - Councilman Hall... Yes
  - Councilman McDonald... Yes
  - Councilman Depo... Yes
  - Councilwoman Shalton... Yes
  - Supervisor Douglas... Absent

**Resolution # 011013-10**

**Youth Commission**

1. Approval to accept 2013 Board of Directors and Town Board Liaisons. Motion made by Councilman Hall, 2<sup>nd</sup> by Councilman Depo, all in Favor, none opposed, duly passed.

**Resolution # 011013-11**
2. Approval for 2013 Expenditures for State Aid. Motion made by Councilman McDonald, 2<sup>nd</sup> By Councilman Hall, all in favor, none opposed duly passed.

**Resolution # 011013-12**

### **Sewer Billing Department**

1. Approval for new Sewer Billing Rates for Vacant Lots, Flooded Parcels, and Commercial Properties with Apartments. Motion made by Councilman Depo, 2<sup>nd</sup> by Councilman Hall, all in favor, none opposed, duly passed.

**Resolution # 011013-13**

### **Clerk to the Supervisor - Susan Richards**

1. Approval to Reimburse Gerald Miller for Dental Expenses. He was inadvertently removed from Town Dental Plan in 2012. Motion made by Councilman Hall, 2<sup>nd</sup> by Councilman McDonald, all in favor, none opposed, duly passed.

**Resolution # 011013-14**

### **Code Enforcement - John Hudson**

1. Approval to Accept Year End Financials. Motion made by Councilman Depo, 2<sup>nd</sup> by Councilman McDonald, all in favor, none opposed, duly passed.

**Resolution # 011013-15**

### **Board Comments**

**Councilman Hall** - Requested that Chris convey to his Highway Employees what a fantastic job he felt they did to clean up the most recent snowstorm.

**Councilman McDonald** - Wanted to Welcome new Highway Employee Paul Mintz to the crew. He also stated that Chris had quite a few qualified applicants to choose from. (seven in all)

**Councilwoman Shalton** - Wanted to Congratulate Supervisor Douglas on another term as Board of Supervisors Chairman and also thank Chris and his crew for keeping the roads open and safe for holiday travel during the storm.

**Deputy Supervisor Depo** - Commended Chris and his crew for the job they do. He stated that they were the "best of the best" and was impressed by and proud of each and every one of them.

**DPW Director Chris Garrow** thanked the Board. He also stated that he felt he had a dedicated group of guys that took care of each other. He said that any of them would do anything for the Town of Jay.

### **Audience Comments**

**Sharron Hewston** - Had questions for the Board and Chris regarding security for the Museum and the Planning Board Office. She also had questions regarding a new computer program. The Board and Chris spoke briefly on these topics and asked that they table their response until further discussion could take place with Supervisor Douglas.

**Next Board Meeting** - February 14<sup>th</sup> at the Community Center

**Motion to Adjourn** -Made by Councilman Hall, 2<sup>nd</sup> by Councilwoman Shalton, all in favor, none opposed, duly passed.

**Resolution # 011013-16**

**Meeting Adjourned - 7:40 p.m.**

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Supervisor Randall Douglas

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Councilman Archie Depo

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Councilman Gerry Hall

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Councilman Tom McDonald

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Councilwoman Amy Shalton

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Deputy Town Clerk Carol Hackel