

REGULAR TOWN BOARD MEETING
DECEMBER 12, 2013
TOWN OF JAY COMMUNITY CENTER

PRESENT: Deputy Supervisor Archie Depo; Councilwoman Amy Shalton and Councilman Thomas McDonald.

ABSENT: Supervisor Douglas; Councilman Hall and Chris Garrow

OTHERS: Chris Haley; Nathan Bell of AES; Representative from Milton CAT.

Deputy Supervisor Archie Depo called the meeting to order at 7:00 P.M.

PLEDGE TO THE FLAG: Led by Deputy Supervisor Depo

APPROVE PAYMENT OF BILLS: Motion made by Councilman McDonald, seconded by Councilwoman Shalton to approve the following audited bills: General: \$29,428.75; Highway \$26,058.39; SW1 \$1,503.65; SW2 \$796.03; SW3 \$702.31; SS \$3,400.70; Jay Playground (.11) \$46.62 and Wire Transfer for EFC Loan (.29) \$8,000.00 for a total of \$69,936.45. All in favor, none opposed, carried.
Res. # 121213-1

APPROVE MINUTES OF 11/14/13 Public Hearing and Town Board Meeting:
PUBLIC HEARING: Motion made by Councilman McDonald, 2nd by Councilwoman McDonald to approve the Public Hearing with no additions or deletions. All in favor, none opposed, carried.
Res. #121213-2

BOARD MEETING 11/14/13: Motion made by Councilwoman Shalton, seconded by Councilman McDonald to accept the November 14, 2013 with no additions or deletions. All in favor, none opposed, carried.
Res. #121213-3

SUPERVISOR'S REPORT:

A. NATHAN Bell of AES: Oil/Water Separator Presentation

They completed the report of contaminated soils discovered at the Town Garage. They did soil testing, and were instructed to remove the tanks. Excavated soils were hauled away. The DEC was satisfied with what has been done. The floor drains have been capped. The DEC will be looking for a plan to take care of the contaminated soils.

Recommendations:

1. Install holding tank to catch waste.
 2. Drains in maintenance area will be taken out.
 3. Trench drains can be taken care of by holding tank. It would cost from \$2.00 to \$5.00 a gal. to haul waste away.
 4. The second option oil/water separator pump system/ sand and carbon filter to surface.
- Looked into how the Town could get a permit to do haul waste away themselves. The closest plant is in Glens Falls. There would be a \$500 annual fee to haul the waste. The Town would be able to use the same truck for septic and oil.

Next step is to come up with a plan and give to the DEC.

B. Star Program: The deadline is 12/31/13; only 65% of eligible Town of Jay residents have signed up so far. Please register at 457-2036 or www.tax.ny.gov.

C. NRC GRANT AWARDS- FROM GOVERNOR'S Office

1. \$7 Million for Essex County
2. \$70,000 for Hollywood Theatre Digital Conversion.
3. \$54,000 for Grove Youth Facilities

D. Working on million dollar project with NYS D.O.T. to fix drainage problems; they are inspecting drains tomorrow with Chris Garrow.

E. Discovery Channel in Town starting tomorrow 12/14 to 12/19; doing a story on Kari Lynn Nixon case.

F. Stickney Bridge Update: Work is progressing, they are in construction mode which will last from 12-16 weeks.

G. CORRESPONDENCE IN:

1. Letter from Dr. Bremer: Regarding Health Officer for the Town of Jay for 2014, he will be maintaining his Medical license. Motion made by Deputy Supervisor Depo, with a unanimous second to appoint Dr. Richard Bremer as Health Officer for the Town of Jay for 2014. All in favor, none opposed, carried.

Res. #121213-4

H. Mike Straight Letter; Re. Napier Property

CORRESPONDENCE OUT:

1. Michael Klewin Letter
2. Lisa Kaseman Letter: Black Brook Housing
3. Letter to Val Coolidge; Tax Collector Elect
4. Discuss Tammy Madden Building Usage Request: Motion made by Councilman McDonald, 2nd by Councilwoman Shalton to notify Tammy Madden that the Town of Jay will only have one week in August when the Community Center would be available. All in favor, none opposed, carried.
Res. #121213-5

DEPARTMENT HEAD REPORTS:

Water Biller- Carol Greenley Hackel: Water Turn Off Request:

1. A Motion to accept the following Town of Jay Water Turn On/Off and their applicable fees as presented by DPW Clerk Jessie McDonald was made by Councilman McDonald who moved for its adoption:
 1. Barb Smith- 134 Jay Mountain Road- Turn Off
 2. Heather Morgan for John DeLillo- 12258 NYS Route 9N- Turn Off.This motion was seconded by Councilwoman Shalton. All in favor, none opposed, carried.
Res. #121213-6

CLERK TO THE SUPERVISOR/BUDGET OFFICER –Susan Richards

1. December- Approve Blanket Resolution for End of Year Transfers: Motion made by Councilman Depo, 2nd by Councilman Depo to offer a Resolution to approve the Blanket Transfers for the end of year 2013 as presented by Budget Officer Susan Richards. All in favor, none opposed, carried.
Res. #121213-7
2. Operating Statements- Analyzing Reports
3. Health Insurance Memo to all employees: Health Insurance deadline to pick plan was November 21st.
4. Payment Plan on Insurance to Retiree spouse to pay. Motion made by Councilwoman Shalton, 2nd by Councilman McDonald to approve the insurance payment plan as submitted by Rita Thwaites to the Town Board. All in favor, none opposed, carried.
Res. #121213-8
5. Will bill Black Brook for Sewer Lagoon Portion: \$250K BAN maxed.
6. Received payment from Black Brook for Youth Program, Senior Nutrition Center, Community Center Usage and Water Bond.

HISTORIAN- Sharron Hewston:

1. Thank You letter in from Bryan & Peggy Lawson
2. Thank you letter out by Sharron to Arto Monaco Historical Society for donations.

Town Clerk: Bea Pelkey: October and November Town Clerk Reports: Resolution needed.

Motion made by Councilman McDonald, 2nd by Councilman Depo to accept the Town Clerk's Monthly reports for October and November 2013. All in favor, none opposed, carried.
Res. #121213-9

CODES: Tom Worthington:

Re-Organizing Office, catching up on Inspections & Reports- The Board will table approving new application until the Organizational Meeting.

DPW- Chris Garrow- Absent

1. Sand Contract- Dan Manning providing- Motion made by Councilman McDonald, 2nd by Councilwoman Shalton to offer a Resolution to sign a contract with Woodfalls Industries, Inc. Sand Screening Contract. Woodfalls has agreed to screen 10,000 yards of sand in exchange for the Town of Jay giving the, 3,000 yards of sand. All in favor, none opposed, carried.
Res. #121213-10
2. Screen Plant Discussion: Open Bids and Table.
Town Clerk Bea Pelkey opened the one bid that we had received for the Screen Plant. This was from Milton Cat in Richmond Vermont in the amount of \$110,000.00. Per Chris, we will hold off awarding the bid until next meeting. Motion made by Councilman McDonald, 2nd by Councilwoman Shalton to accept the bid from Milton Cat in Richmond Vermont, but not award tonight. All in favor, none opposed, carried.
Res. #121213-11
3. Henry's Trail Work Day: This Sunday at Sheldrake Shed 9 A.M. to Noon.
4. Street Light Outage Report sent to NYSEG.

5. Major Water Break today in Jay, N.Y.; Boil Water Notice Out; Supervisor Douglas visited DPW Crew site and thanked them for working under difficult circumstances.

6. Chris Garrow- Surgery 12/16/13: Plan in Place between Chris's Clerk Jessie McDonald and DPW Deputy Jody Thwaits and the Supervisor's Office.

AUDIENCE COMMENTS: None

BOARD COMMENTS:

Councilman McDonald: I wish everyone a Merry Christmas and a Happy, Healthy New Year.

Councilwoman Shalton: Merry Christmas, Happy New Year, Hope 2014 is a better year. I want to thank Randy Douglas and the DPW for all they do for the Town.

Councilman Depo: Hope we have a better year next year, but whatever happens we will face it together. Merry Christmas everyone.

Next Meeting- Organizational Meeting 1/09/14 at 7 P.M.

HAPPY AND SAFE HOLIDAY SEASON TO ALL!

Motion made by Councilman McDonald, 2nd by Councilwoman Shalton to adjourn the meeting at 7:45 P.M. Meeting adjourned.

Supervisor, Randy Douglas

Town Clerk, Bea Pelkey

Councilman, Archie Depo

Councilman, Gerald Hall

Councilwoman, Amy Shalton

Councilman, Thomas McDonald