

**Town of Jay Regular Town Board Meeting  
September 13, 2012  
7:00 p.m. @ Town of Jay Community Center**

**AGENDA**

1. Pledge to the Flag - Councilwoman Amy Shalton
2. Moment of Silence to Remember the Victims of 9/11
3. Approval of Minutes of July 12, 2012 Regular Board Meeting and July 12, 2012 Public Hearing. August Minutes incomplete at this time.
4. Introduction of Guest - Donald Hassig, Environmental Health Issues
5. Audience Comments
6. Supervisor's Report:
  - a. Supervisor Douglas in Syracuse at NYSAC Meetings
  - b. Correspondence Out:
    - i. Letter to Applicant for Animal Control
    - ii. Letter to Dan Manning - Keith Taylor Request
    - iii. John & Jari Thwait's Letter - Tax Roll Questions
    - iv. Rod Dockum Letter - Tax Roll Questions
    - v. Letter to Code Enforcement Officer John Hudson- Graves Mansion Issues
    - vi. Thank You Letter to JEMS - Food Pantry Donation
  - c. Correspondence In:
    - i. Governor Cuomo - Three Letters
    - ii. Towne/Ryan - Court Date with Former Employee
    - iii. Planning Board Resignation - John Ryan, Effective 12/13/12 (*Resolution Needed*)
    - iv. Court Clerk Resignation - Debbie Papier 09/01/12 (*Resolution Needed*)
    - v. Judge Deyoe - Appointment of New Court Clerk Jaime Rose Douglass
    - vi. Letter from Gretch Sando - Project Hope
    - vii. Kellie Torres - Request for Wedding at Covered Bridge 07/20/2013

7. Resolutions Needed:
  - a. Appreciation to Al Rougeau for 50 Years of Service to the Au Sable Forks Fire Department
  - b. Approval for Justices to Apply for JCAP Grant for Improvements to Court Room
  - c. Condolence to the Family of Seth Kilburn (Brother of Emily Kilburn who Administered our Main Street Grant)
  - d. Condolence to the Family of Gib Manley
  - e. Discuss Water Rent Reduction Requests (Resolutions Needed Individually)
    - i. John & Jari Thwaites - Funeral Home
    - ii. Mary Boggs - Irene Related
    - iii. Amy Votraw - Irene Related
    - iv. Richard Simpson - Irene Related
  - f. Resolution to make Robbie Lincoln "Code Compliance Officer" to come into Compliance with State Standards
  - g. Two Separate Resolutions for USDA Grant
8. One Year Anniversary Event- at Community Center 08/28/12 was Well Attended - Many Town/County/State and Federal Agencies, Not For Profit and United Way Assisted
9. Department Head Reports:
  - a. Chris Garrow - DPW
    - i. Discuss Bids for Surplus Properties
  - b. Codes
    - i. Copy of Codes Violation Written to Upper Jay Property
  - c. Attorney Manning
    - i. Discuss Tom Forgatch Properties
  - d. Budget Officer Susan Richards
    - i. Budget Workshop Dates
10. Board Comments
11. Au Sable River Fundraiser Bike Race Sunday September 16<sup>th</sup>
12. Next Meeting October 11<sup>th</sup> @ 7:00 p.m. Community Center
13. Adjourn