

**Town of Jay Town Board Meeting
November 14, 2013
7:00 p.m. @ Town of Jay Community Center**

AGENDA

1. Pledge to the Flag- Councilwoman Amy Shalton
2. Approve Payment of Audited Bills
3. Approve Minutes of October 10th, 2013
4. Condolences to the Family of Barbara and Francis Gero, Brother -In-Law and Sister-In -Law to Town of Jay DPW Director Chris Garrow
5. Audience Comments
6. Correspondence Out:
 - a. Board of Elections Request
 - b. Thank You Letters for Food Pantry Donations to; Tim Snow, Maxine Brow, Joe Rondeau and Mr. & Mrs. Lisacchi
 - c. Job Recommendation - Rock
 - d. Condolence Resolution - Family of Dubby Zaumetzer
 - e. Mitigation Application Extension Request - NYS Homeland Security Commissioner Hauer
 - f. Emergency Response Letter - Darlene LaMountain
 - g. Water Line Request Answer- Micky Danielle
 - h. Job Recommendation - Drake
7. Correspondence In:
 - a. American Legion Post #504 1st Vice Commander Geoff Hewston-Cannon
 - b. David Napier - Easement Roadway
 - c. Thank You Card - Jaime Rose
 - d. NYS Public Service Commission Approving 5 Year Charter Communication Agreement with the Town of Jay
 - e. Thank You Letter - Madden Family
8. Supervisor's Report
 - a. Meeting with Employees - November 14, 2013 @ 9:00 a.m. re; Insurance Options
 - b. Update- County Owned Bridges within the Town of Jay

- c. Request Approval for one Overnight Annual Meeting of AATV 12/8- 12/9 in Lake George
 - d. Business Cards Announcement Going Out for New Brochure
 - e. Discuss Deputies of Elected Officials- Town Board Has No Say (No Pay is Budgeted for Tax Collector Deputy)
 - f. Youth Commission Board of Directors Interviews-Update
 - g. Elizabethtown Hospital -Update
 - h. Hydro Electric Power-Pulp Mill Dam Discussion
 - i. Save the Hollywood Theatre - Update
 - j. Henry's Trail - Update
 - k. Internal Audits
 - l. Single Audit
 - m. Tammy Madden Request
9. Department Head Reports:
- a. Animal Control
 - i. Discuss Applications Received so Far
 - b. Assessor's Office- Donna Bramer
 - i. Two Cases Upheld in Court-Hearing Officer Agreed with Assessor and Board of Assessment Review Decisions
 - ii. Donna has been Meeting with me and Possible Businesses Wanting to Locate in the Town of Jay and Discussing Tax Break Incentives
 - c. Code Enforcement Officer Tom Worthington
 - i. Approval to Purchase Software-State Contract-Two Year Plan
 - ii. Approve New Rates
 - d. Youth Commission
 - i. Basketball Sign Ups
 - ii. Appoint Ski Coordinator
 - e. Water/ Sewer Biller Carol Greenley-Hackel
 - i. Water Turn On/Off- **Resolution Needed**
 - ii. Water/Sewer Re-L Levy-**Resolution Needed**
 - f. Town Clerk Bea Pelkey
 - i. Approve Monthly Report
 - g. Budget Officer- Susan Richards
 - i. Operating Statements
 - ii. Budget Transfers

- h. D.P.W. Department - Chris Garrow
 - i. Speed Evaluation Report-Au Sable Drive
 - ii. Trumbulls Corners Road Evaluation- Kelly Tucker Request
 - iii. Discussion- Community Center Flag Pole Repairs
 - iv. NRCS Project Updates
 - v. AES - Approval for Supervisor Douglas to Sign Authorization of Sewer Project-FEMA Recovery
 - vi. LOA - Styles Brook/Jay Mountain Road Project
 - vii. LOA - Covered Bridge/ Au Sable River Project
 - viii. LOA- Styles Brook Tributaries
 - ix. LOA - AES Approval for Sewer Line Cleanings & Manhole Installation-FEMA 4020Project (now fully funded by NRCS/DEC)
 - x. Screen Plant Out to Bid
 - xi. Wendy Rottner Requested Private Road Sign "Jay Bird Way" on Jay Mountain Road
 - xii. Update on Bartlett/Straight Roads (fully funded by NRCS/DEC)
- i. CRZ- Scott McDonald
 - i. Update-Public Meeting of 11/13/13
 - ii. Expenses Discussion
- 10. Board Member Comments
- 11. Adopt 2014 Budget-**Resolution Needed**
- 12. Audience Comments
- 13. Next Meeting Date - December 12, 2013 @ 7:00 p.m.
- 14. Events:
 - a. Christmas in the Forks/Tree Lighting- December 7th @ 6:00 p.m. (Lots of Surprises this year)
- 15. Adjourn