

Regular Town Board Meeting
Town of Jay Community Center
December 12, 2013; 7:00pm

1. Pledge to the Flag - Archie Depo
2. Approve Payment of Bills
3. Approve Minutes of 11/14/13 Town Board Meeting & 11/14/13 Public Hearing
4. Audience Comments
5. Supervisor Report
 - a. Nathan Bell of AES; Oil/Water Separator Presentation
 - b. Star Program - Deadline 12/31/13; only 65% of eligible Town of Jay residents have signed up so far. Please register at 457-2036 or www.tax.ny.gov
 - c. NCRC Grant Awards
 - i. \$7 Million for Essex County
 - ii. \$70,000 for Hollywood Theatre Digital Conversion
 - iii. \$54,000 for Grove Youth Facilities
 - d. Working on million dollar project with NYS D.O.T to fix drainage problems; they are inspecting drains tomorrow with Chris Garrow.
 - e. Discovery Channel in Town starting tomorrow 12/14-12/19; doing a story on Kari Lynn Nixon case.
 - f. Stickney Bridge Update
 - g. Correspondence Inn
 - i. Letter from Dr. Bremer; Resolution Needed
 - ii. Mike Straight Letter; Napier Property
 - h. Correspondence Out
 - i. Michael Klewin Letter
 - ii. Lisa Kaseman Letter; Black Brook Housing
 - iii. Letter to Val Coolidge; Tax Collector Elect
 - i. Discuss Tammy Madden Building Usage Request
6. Department Head Reports
 - a. Water Biller - Carol Greenley Hackel; Water Turn Off Request
 - i. Barb Smith Resolution Needed
 - ii. Heather Morgan Resolution Needed
 - b. Clerk to the Supervisor/Budget Officer Susan Richards
 - i. December - Approve Blanket Resolution for End of Year Transfers
 - ii. Operating Statements - Analyzing Reports

- iii. Health Insurance Memo to all Employees
- iv. Payment Plan on Insurance to Retiree spouse to pay
- v. Will bill Black Brook for Sewer Lagoon Portion; \$250K BAN maxed
- vi. Received payment from Black Brook for Youth Program, Senior Nutrition Center, Community Center Usage and Water Bond.
- c. Historian - Sharron Hewston
 - i. Thank You Letter in from Bryan & Peggy Lawson
 - ii. Thank You Letter out by Sharron to Arto Monoco Historical Society from Donations
- d. Town Clerk - October Report - Resolution Needed to Accept
- e. Codes - Tom Worthington
 - i. Re-Organizing Office, Catching up on Inspections & Reports
- f. DPW - Chris Garrow
 - i. Sand Contract - Dan Manning Providing
 - ii. Screen Plant Discussion; Open Bids and Table
 - iii. Henry's Trail Work Day; This Sunday @ Sheldrake Shed 9am - Noon
 - iv. Street Light Outage Report sent to NYSEG
 - v. Major Water Break today in Jay, NY; Boil Water Notice Out; Supervisor Douglas visited DPW Crew @ site and thanked them for working under difficult circumstances
 - vi. Chris Garrow - Surgery 12/16/13; Plan in Place between Chris's Clerk Jessica McDonald and DPW Deputy Jody Thwaites and Supervisor's Office.
- g. Audience Comments
- h. Board Comments
- i. Next Meeting - Organizational Meeting 1/9/13 @ 7pm
- j. Happy & Safe Holiday Season to All
- k. Adjourn