

Town of Jay Regular Town Board Meeting  
May 9, 2013  
7:00 p.m. @ the Community Center

**AGENDA**

1. Pledge to the Flag – Councilwoman Shalton
2. Moment of Silence for Remembrance of those hurt or killed in Boston and Texas since we last met.
3. Resolution of Condolence to the family of Spike Pulitzer – **Resolution Needed**
4. Approve Minutes of April 11, 2013 – **Resolution Needed**
5. Approval to Pay Audited Bills – **Resolution Needed**
6. Award Plaques to Irene Relief Distribution Committee
7. Audience Comments
8. Correspondence In:
  - a. Letter from AES, Jim Dugan re; KEK Bid for Sewer Sludge Removal,( need Attorney Manning Legal Opinion) – **Resolution Needed**
  - b. Family of Luke Garcia- Thank You Letter
  - c. NYS Parks & Recreation- Keith & Branch Ford Factory Showroom
9. Correspondence Out
  - a. Press Release re; Public Information Meeting on Assessment/Budget Process
  - b. Memo to Department Heads – Bills Submitted in a Timely Fashion
  - c. Memo to Media/Department Heads re; Supervisor's Office Summer Hours 7:00a.m. – 3:30 p.m. 06/10/13 -09/02/13
  - d. Letter to Al Bombard re; Sewer Rates
  - e. Letter to Scott Brow re; New AVCS Sewer Rates
  - f. Letter to Joe & Linda Kahn – Thank You for Donation to Town of Jay Food Pantry
  - g. Letter to Kevin McDonald – Thank You for Donation to Town of Jay Food Pantry
  - h. Letter to Father Kris Lauzon & Holy Name Parishioners- Thank You for Donation to Town of Jay Food Pantry
  - i. Letter to Town of Wilmington Supervisor Randy Preston- Approval of Town of Jay Roads for Mountain Bike Race on 06/16/2013
  - j. Letter to Cold Spring Granite Company – Thank You for Donation to Town of Jay Food Pantry
  - k. Letter to NRCS for Time Extension Request for work on Bartlett & Straight Roads

- l. Letter to Post Mistress Diane Sayers at Au Sable Forks Post Office Requesting a Meeting
  - m. Letter to Peter Landau – Thank You for Pruning Main Street Trees at No Cost
  - n. Letter to Judge Deyoe/DPW Director Chris Garrow-Procurement Policy/ Court Rehabilitation
  - o. Letter to Cassandra Hamilton, Little Blessings Daycare use of Community Center during State of Emergency
  - p. Letter to Dean Estes re; DEC Euthanization of Elk
- 10. Supervisor's Report**
- a. Update on FEMA Property Acquisition Program-Governors Announcement
  - b. Statewide Emergency Planning, Governors Task Force
  - c. Upper Jay Fire Department-FEMA Status
  - d. Hamlets Expansion
  - e. Creating Healthy Places Playground Grant- Caito Family Donation in Memory of Henry Caito
  - f. Caito Family – Thank You- **Resolution Needed**
  - g. Annual Report – Town of Jay Departments Internal Audits
  - h. Gotham Gazette Article-Town of Jay/Irene
  - i. Reuters.com-Two Articles-Town of Jay/Irene
  - j. Ragnar Relay Request-**Resolution Needed**
  - k. Legislative Gazette-AATV Article
  - l. Authorization for Supervisor Douglas to sign contract with Public Health re; Healthy Places Grant – **Resolution Needed**
  - m. Approval for Fireworks July 4<sup>th</sup> & July 12<sup>th</sup> – **Resolution Needed**
- 11. Department Heads Reports**
- a. Tax Collector – Jessie McDonald
    - i. Approval to Accept Written Report- **Resolution Needed**
  - b. Attorney for the Town- Dan Manning
    - i. Morgan Property
    - ii. Dolaway Property Update
    - iii. Scriver/TD Bank Property
    - iv. BAN Renewal
    - v. Sewer Sludge Removal Bids
    - vi. Charter Contract Public Hearing- Schedule Special Board Meeting
    - vii. APA – Settlement Agreement
  - c. Town Clerk- Bea Pelkey
    - i. Approval to Accept Written Report – **Resolution Needed**
  - d. D.P.W. – Chris Garrow

- i. Rome Dam-Emergency Action Report from Tom La Bombard, Need Approval to accept, sign and Submit to NYS DEC – **Resolution Needed**
    - ii. Approval to use Joe Bola as Emergency Water Person on an as needed basis per Discretion on Usage of DPW Director- **Resolution Needed**
    - iii. Discuss Bids on Air Conditioning Unit
    - iv. Deb Boyce-Trees
    - v. Covered Bridge Lights
    - vi. Grove Bridge Discussion
    - vii. NYS DEC Inspection of Sewer Facilities
  - e. Sewer/Water Billing – Carol Hackel
    - i. Approval to Accept Quarterly Report – **Resolution Needed**
    - ii. Water Rate Adjustments -Rescind 12/13/12 Resolution –**Resolution Needed**
    - iii. Turn on/Turn Off –Hollywood – **Resolution Needed**
    - iv. Rate Request- Rosemary Patnode – **Resolution Needed**
  - f. Budget Officer/Clerk to the Supervisor- Susan Richards
    - i. Working on Annual Report
    - ii. Approval to send out RFP for Single Audit – **Resolution Needed**
    - iii. Approval to Accept Grove Parks Improvement Account \$6,413.90 – **Resolution Needed**
    - iv. FEMA Check - \$473,307.96
  - g. Judges
    - i. Court Rehab Update
- 12. Board Member Comments
- 13. Audience Comments
- 14. Next Meeting Date – 06/13/13 at Community Center ( Supervisor Douglas out of town for this meeting, attending NYSAC Board Meeting)
- 15. Events – Memorial Day- Post #504 Remembrance Ceremony-Monday May 27<sup>th</sup> – time to be determined (people can call 647-5801 after Friday for exact time)
- 16. Adjourn